

**SALES & LEASING COMMITTEE
BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC.**

NAME: _____

UNIT #: _____

EMAIL: _____

PHONE #: _____

At closing you will get:

- 2 Condo door keys
- 2 Mailbox keys
- 2 Amenity keys
- 1 Garage door opener
- 2 FOBS for access to buildings, pool deck, or service entrance gate

One parking space is assigned to your condo either on A or B levels- or a numbered space in front parking lot. Park only in your assigned space. Your space cannot be sold as it goes with your condo but you can rent it out. Please inform the office.

No motorcycle may be parked inside the garage (it will be towed). Motorcycles should be parked in the front parking lot.

There is a special area reserved only for RV campers in the front lot. Campers are limited to 22 feet long.

Guests can be admitted at the front door by pressing 9# on your phone after they call you. They should remain on the line until you press 9#. Unknown persons should never be admitted, at any time, on the Bayshore's entrances.

Guests staying overnight are **REQUIRED** to register on the form outside the entrance of the office on B level. (In case of emergency we need to know who is in the building.)

If you are away for a few days, stop at the office and fill out the form "Gone Awhile".

When you leave your condo for a few days, turn off the water (under the sink) and in the bathrooms. For longer periods, turn off the hot water heater.

Washers and dryers are located on each floor opposite the elevators. They can be used between 7am and 11 pm.

Trash chutes are on each floor, inside the laundry room. All garbage should be double bagged. No building materials or large boxes should be put in chutes.

No building materials such as paint, tile, carpets, drywall, cabinets, appliances, etc. can be put in dumpsters.

At the A level garage there are recycle bins for newspapers, plastic, glass, cans. Cardboard boxes should be flattened and deposited in the large dumpster provided.

Shopping carts are available outside the elevators on the A level garage, outside the B level garage door and the service entrance. As a courtesy to your neighbors please return them promptly. Do not leave them in the lobbies, elevators or your unit.

Storage lockers are available for rent. Sign up at the office. Locker rents are paid monthly.

Bicycles may be stored in a room off the B level garage. You must register your bicycle(s) at the office.

Your car(s) must also be registered, a tag issued by the office should be placed inside the left rear window.

NO PETS are allowed on Bayshore property or in your unit.

No carpets or grills on balconies. Ashtrays (with covers to avoid flying ashes) and outside furniture are allowed.

A grill is available, located in the pool area. Please clean the grill after use.

The recreation/party room can be used by reservation ONLY. A deposit is required and will be refunded after the room is inspected.

The fishing pier is used for fishing only (rinse, clean the deck after cleaning fish), NO BOAT mooring allowed but the public pier can be used for short mooring.

Moving in/out of Bayshore or large object deliveries must be scheduled with the Office: Monday thru Saturday 8:00- 4:00. NO SUNDAY MOVES.

Spectrum offers basic TV channels and high speed internet as part of your monthly maintenance. You may open a private account with Spectrum for upgraded cable packages or telephone service.

FOR OWNERS:

Minimum rental is four months. Rental for six or less is subject to extra County taxes. All leases must be approved by the Office.

Water heater life span is 10 years or less. Flooding is a disaster and is not always covered by insurance. Your unit and others may be affected.

New flooring materials need to be approved by the office before installation.

Service/repair men are required to sign in a the office each day.

YOUR GUESTS:

When guests are visiting your condo, WHETHER YOU ARE HERE OR NOT, you are still responsible for their actions, so make sure you know our condo rules:

- Register as a guest outside the office on the B level.
- Register all vehicles, put visitor cards on dashboards and find out which parking spaces may be used.
- Become familiar with pool rules and other amenities- game rooms, library, fitness rooms, etc.
- Know how to handle trash and recycles, laundry rooms, carts

The office is not responsible for issues within your condo so provide a list of repairmen (available at the office) should they be needed. Make sure guests call you, rather than the office for any issues involving your property.

ADDENDUM TO BAYSHORE POLICY:

On August 21, 2014, the Bayshore Condominium Board of Directors adopted the following guest policy: A guest is a visitor who stays sixty or fewer days annually. Each guest is required to register on the form outside the office, on the B level, and provide: Date of arrival- date of departure-vehicle description and tag number (if applicable) are to be noted on the form.

The said tag should display the arrival date, departure date AT EACH VISIT.

Violations of this policy will be addressed with the owner of the condominium.