

Below is the meeting summary to be reported to the Board of Directors on Thursday, January 13.

Meeting began timely at 6:00pm

Meeting notice to owners was posted on the Level B North and South Building Boards on January 3, 2022, ahead of meeting.

Attendees: Terrie, Dawn, Judy, Bob Hinkley, Dave (Chair) and Linda

The primary mission of the committee is to provide financial analysis of Bayshore Association Financial matters as suggested by the Board and to assist the Board in monitoring financial matters of the Condominium Association.

January 10th, 2022, Agenda Items

A. Monthly Treasurer's report was not available to review.

B. Delinquency Report - in the morning two units were reported as pending past due, but still not late, by meeting time all units were substantially paid current. Some units had made prior year payment amount forgetting to include increase in assessment fees. Management is following up on those nonmaterial amounts. Special assessments are being paid by unit Owners in advance of the due date, so no delinquencies to report on the special assessments in January that are due in February! We thank all those owners who have made special assessment payments thus far and encourage all unit owners to make timely special assessment payments to avoid late charges.

C. Review Investments - Dawn will provide summary of existing Reserve accounts to Committee Chair who will shop rates and possibly propose to Board alternative to minimize uninsured Reserve Bank Deposit Accounts. Chair to follow up within 10 days after receiving summary from Dawn.

D. Laundry Fee Analysis was provided to Board President and Treasurer last month to assist in setting laundry rates. The objective in setting prices is to recover costs to owners for the convenient Common area Laundry Machines and give users new machines. There was discussion of documenting cash counting procedures and tracking usage of the machines. Discussion included methods of providing convenient coin changing and coin counting machines for users and management to ensure cash control, collection of coins, and disbursement of coins to users.

E. Other items

1. Status of 2020 Audit report completion. Engage the same CPA firm for the 2021 Annual CPA Audit. Dawn to follow up for both annual Audit engagements.

2. Terrie is developing other future 2022 projects for the committee to consider at or after the January Board meeting.

Meeting adjourned 6:56pm

Thank you,
Dave Baker

REPORT OF THE FACILITIES COMMITTEE 1/6/21 at 6:30PM

Roll Call

Kenny Glass

Roger Greenway

Optional Bob Hinckley, Terrie Quick

All present

14 owners/residents in attendance

Roger Greenway read minutes from last year's meeting - passed "torch" to Kenny

Discussion:

Bob gave updates on in progress projects:

- Automatic doors for entryways and windows: Permits approved, doors, windows under construction
- Gym equipment upgrade - to be completed end of January
- Overhead awning going out to pool - ordered, awaiting ETA
- New washers/dryers - January 15th. CSC has not confirmed their equipment pickup. Service team will stage equipment if necessary.
- South tower elevators upgrade - no ETA as of yet. Bob will reach out again
- Water intrusion in A garage - plan to seal cracks

Other discussions:

- Ramp needed at rear entrance - possibly done in Plexwood
- Palm tree died - replacement scheduled with purchase of Magnolia in memory of Kathy Harmon
- Cleanup scheduled of dead plants along pool fence by rear entrance
- Dumpster being left out - won't fit under trash chute - request for one that will out to WastePro
- Lobby upgrades - Terrie plans to discuss at BOD meeting
- Request to add additional vendor sign-in stations - for security reasons all need to sign in at the office
- Coin/change machine options were discussed
- Upgrades to surveillance system suggested as upgraded elevators will have cameras
- Suggestion to add preventative maintenance tips for owners HVAC systems to Bayshorelines
- Request regarding window cleaning - past vendor no longer returns calls
- Request for volunteers for co-chair and secretary - no volunteers

Recommendations:

- Present coin/change machine options to BOD for funds approval
- Obtain quotes for Plexwood ramp to present to BOD

Signature: 

Chairman Facilities Committee

SALES & LEASING COMMITTEE REPORT

January 2022

**JANET GOLDSTEIN, RENEE VRAHNAS, LINDA
GRISHAW, PATRICIA WORLEY**

Sales:

106N PS B66 Joann Hitt Trustee of Richard Harmon Estate to Richard Salamida

1107N PS A15 Elaine Zekas to Mairi MacLachlan

New Leases:

1101S PS B41 Ted Yeager to Nicholas Yeager
1/1/22 – 5/1/22

1105N O4 Ron Jackson to Melinda Krivi
1/15/22 – 1/15/23

WAYNE'S ROOFING & SHEET METAL

1024 S. Nova Road Ormond Beach, FL 32174
 Roofing License #CCC054806
 (386) 255-3633 ~ FAX (386) 255-3868

PROPOSAL SUBMITTED TO Bayshore Bath & Tennis	PHONE 386-255-3686	DATE January 8, 2022
ADDRESS 925 N. Halifax Ave	JOB NAME Retrofit roof drains	JOB # 21-002
CITY, STATE, and ZIP CODE Daytona Beach, Florida 32118	JOB LOCATION same	

We Propose hereby to furnish materials and labor-complete in accordance with specifications below, for the sum of:
Eight hundred Fifty dollars and 00 cents \$850.00 each

Payment to be made as follows:

50% deposit and Balance Due Upon Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance. We reserve the right to withhold up to 80% of deposit, if contract is cancelled by owner. All sums not paid when due shall bear interest at a rate of .0005/day (18%/year) from due date until paid. All cost of collection including reasonable attorney's fees, shall be paid by owner, who waives venue.

Note: This proposal may be withdrawn by us if not accepted within thirty days. Prices may change without notice there after, due to petroleum based product market instability.

Authorized Signature

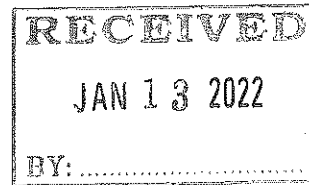


pc

We hereby submit specifications and estimates for:

NEW RETROFIT ROOF DRAIN

- Remove old roof drain.
- Clean and install new 1 piece aluminum retrofit roof drain.
- Seal roof drain with new bladder and secure to roof deck.
- Install new modified roofing around new drain



Acceptance of Proposal— The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payments will be made as outlined above.

Signature: _____ Signature: _____ Date Of Acceptance _____

Florida Statutes 489.1425 requires the following notice to appear in any agreement or contract for repair, restoration, improvement, or construction to residential real property, except where the value of all labor and materials does not exceed \$5,000.00. Construction Industry Recovery Fund: Payment may be available from the Construction Industries Recovery Fund if you lose money on a project performed under contract, where the loss results from specified violations of Florida law by a state-licensed contractor. For information about the recovery fund and filing a claim, contact the Florida Construction Industry Licensing Board at 1940 North Monroe St. Tallahassee, FL 32399-1039.