# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC.

## Financial Statements

For the year ended December 31, 2020

### **HAFER**

#### **Certified Public Accountants and Consultants**

251 Royal Palm Way; Suite 350 Palm Beach, Florida 33480 T: (561) 655-8700 F: (561) 655-6964 cpa@haferco.com

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Certified Public Accountants and Consultants 251 ROYAL PALM WAY, SUITE 350

PALM BEACH, FLORIDA 33480

TELEPHONE (561) 655-8700 FACSIMILE (561) 655-6964 www.HAFFRCPAs.com

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc.

We have audited the accompanying financial statements of BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc. ("the Association"), which comprise the balance sheet as of December 31, 2020, and the related statement of revenues and expenses and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc. as of December 31, 2020, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Palm Beach, Florida February 6, 2022

### BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. BALANCE SHEET December 31, 2020

|   | Operating<br>Fund |   | Replacement<br>Fund |   | Special<br>Assessment<br>Fund |                                      | <br>Total<br>Funds                                      |
|---|-------------------|---|---------------------|---|-------------------------------|--------------------------------------|---|
| Assets  |                   |   |                     |   |                               |                                      |   |
| Cash and cash equivalents Certificates of deposit Assessments receivable, net (Note 3) Prepaid expenses Utility deposits Due from (to) funds (Note 9) | \$                | 142,994<br>-<br>8,019<br>114,509<br>1,700<br>46,707 | \$                  | 1,146,757<br>320,843<br>-<br>-<br>-<br>(49,422) | \$                            | 118,175<br>-<br>-<br>-<br>-<br>2,715 | \$<br>1,407,926<br>320,843<br>8,019<br>114,509<br>1,700 |
| Total assets  | \$                | 313,929   | \$                  | 1,418,178                                       | \$                            | 120,890                              | \$<br>1,852,997   |
| Liabilities and fund balances   |                   |   |                     |   |                               |                                      |   |
| Accounts payable and accruals Prepaid assessments Deferred cable revenue (Note 6) Contract liabilities (Note 10)                                      | \$                | 104,056<br>33,672<br>41,494                         | \$                  | -<br>-<br>1,310,513                             | \$                            | -<br>-<br>-<br>120,890               | \$<br>104,056<br>33,672<br>41,494<br>1,431,403          |
| Total liabilities   |                   | 179,222   |                     | 1,310,513                                       |                               | 120,890                              | 1,610,625   |
| Fund balances   |                   | 134,707   |                     | 107,665   |                               | _                                    | 242,372   |
| Total liabilities and fund balances   | \$                | 313,929   | \$                  | 1,418,178                                       | \$                            | 120,890                              | \$<br>1,852,997   |

# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN FUND BALANCES For the year ended December 31, 2020

|  | Operating<br>Fund |            | Replacement<br>Fund |              | Special<br>Assessment<br>Fund |              | <br>Total<br>Funds |
|--|-------------------|------------|---------------------|--------------|-------------------------------|--------------|--------------------|
| Revenues   |                   |            |                     |              |                               |              |                    |
| Maintenance assessments                            | \$                | 742,736    | \$                  | 227,100      | \$                            | -            | \$<br>969,836      |
| Cable assessments                                  |                   | 51,280     |                     | -            |                               | -<br>295,192 | 51,280<br>295,192  |
| Special assessment revenue (Note 7) Laundry income |                   | -<br>8,648 |                     | -            |                               | 293,192      | 8,648              |
| Interest income                                    |                   | -          |                     | 6,044        |                               | 585          | 6,629              |
| Other income                                       |                   | 56,348     |                     | <u>-</u>     |                               |              | 56,348             |
| Total revenues                                     |                   | 859,012    |                     | 233,144      |                               | 295,777      | <br>1,387,933      |
| Expenses   |                   |            |                     |              |                               |              |                    |
| Administrative                                     |                   | 30,565     |                     | -            |                               | -            | 30,565             |
| Contract expenses                                  |                   | 73,035     |                     | -            |                               | -            | 73,035             |
| Insurance  |                   | 168,702    |                     | -            |                               | -            | 168,702            |
| Payroll and related                                |                   | 195,490    |                     | -            |                               | -            | 195,490            |
| Repairs and maintenance                            |                   | 59,582     |                     | -            |                               | -            | 59,582             |
| Utilities Special assessment (Note 7)              |                   | 290,855    |                     | -            |                               | -<br>295,777 | 290,855<br>295,777 |
| Major repairs and replacements                     |                   | -          |                     | -<br>267,724 |                               | 293,777      | 267,724            |
| Major ropano ana ropiacomento                      |                   |            |                     | 201,121      | -                             |              | <br>207,721        |
| Total expenses                                     |                   | 818,229    |                     | 267,724      |                               | 295,777      | <br>1,381,730      |
| Excess (deficiency) of revenues                    |                   |            |                     |              |                               |              |                    |
| over expenses                                      |                   | 40,783     |                     | (34,580)     |                               | -            | 6,203              |
| Fund balances, beginning                           |                   | 93,924     |                     | 142,245      |                               |              | 236,169            |
| Fund balances, ending                              | \$                | 134,707    | \$                  | 107,665      | \$                            | _            | \$<br>242,372      |

# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. STATEMENT OF CASH FLOWS

For the year ended December 31, 2020

|   |                        | perating<br>Fund | Replacement<br>Fund |           | Special<br>Assessment<br>Fund |           | olacement Assessm |           |  | Total<br>Funds |
|---|------------------------|------------------|---------------------|-----------|-------------------------------|-----------|-------------------|-----------|--|----------------|
| Cash flows from operating activities    |                        |                  |                     |           |                               |           |                   |           |  |                |
| Excess (deficiency) of revenues         |                        |                  |                     |           |                               |           |                   |           |  |                |
| over expenses                           | \$                     | 40,783           | \$                  | (34,580)  | \$                            | -         | \$                | 6,203     |  |                |
| Adjustments to reconcile excess (def    | icien                  | icy)             |                     |           |                               |           |                   |           |  |                |
| of revenues over expenses to net cas    | <u>h</u>               |                  |                     |           |                               |           |                   |           |  |                |
| provided (used) by operating activitie  | <u>s:</u>              |                  |                     |           |                               |           |                   |           |  |                |
| Provision for bad debt                  |                        | 738              |                     | -         |                               | (12,848)  |                   | (12,110)  |  |                |
| Changes in assets and liabilities:      |                        |                  |                     |           |                               |           |                   |           |  |                |
| Assessments receivable                  |                        | (8,060)          |                     | -         |                               | 12,848    |                   | 4,788     |  |                |
| Other receivable                        |                        | 53,250           |                     | -         |                               | -         |                   | 53,250    |  |                |
| Prepaid expenses                        |                        | (15,479)         |                     | -         |                               | -         |                   | (15,479)  |  |                |
| Utility deposits                        |                        | (400)            |                     | -         |                               | -         |                   | (400)     |  |                |
| Accounts payable and accruals           |                        | 72,708           |                     | (7,603)   |                               | (227,423) |                   | (162,318) |  |                |
| Prepaid assessments                     |                        | 25,950           |                     | -         |                               | (5,159)   |                   | 20,791    |  |                |
| Deferred cable revenue                  |                        | (8,298)          |                     | -         |                               | -         |                   | (8,298)   |  |                |
| Contract liabilities                    |                        | <u>-</u>         |                     | 198,400   |                               | (295,192) |                   | (96,792)  |  |                |
| Net cash provided (used) by             |                        |                  |                     |           |                               |           |                   |           |  |                |
| operating activities                    |                        | 161,192          |                     | 156,217   |                               | (527,774) |                   | (210,365) |  |                |
| Cash flows (to) from investing activiti | ies                    |                  |                     |           |                               |           |                   |           |  |                |
| (Purchases) maturities of CDs           |                        | -                |                     | (5,481)   |                               | 255,391   |                   | 249,910   |  |                |
| Cash flows (to) from financing activit  | ies                    |                  |                     |           |                               |           |                   |           |  |                |
| Interfund borrowings                    |                        | (135,830)        |                     | 44,342    |                               | 91,488    |                   |           |  |                |
| Net increase (decrease) in cash and     |                        |                  |                     |           |                               |           |                   |           |  |                |
| cash equivalents                        |                        | 25,362           |                     | 195,078   |                               | (180,895) |                   | 39,545    |  |                |
| Cash and cash equivalents, beginning    |                        | 117,632          |                     | 951,679   |                               | 299,070   |                   | 1,368,381 |  |                |
| Cash and cash equivalents, ending       | \$                     | 142,994          | \$                  | 1,146,757 | \$                            | 118,175   | \$                | 1,407,926 |  |                |
| 1                                       | $\stackrel{\smile}{=}$ | ,                | <u> </u>            | , , -     |                               | , -       | <u> </u>          | , ,       |  |                |

#### **NOTE 1: Organization**

BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc. ("the Association") was incorporated under the laws of the State of Florida as a not-for-profit corporation on September 6, 1972. The Association is responsible for maintaining and preserving the common property of the Association in accordance with the terms of Chapter 718, Florida Statutes ("FS §718") and the provisions of its governing documents. The Association consists of 213 residential units, including one Association owned unit used for the management office, located in Daytona, Florida.

#### NOTE 2: Summary of significant accounting policies

#### Fund accounting

The Association prepares its financial statements on the accrual basis of accounting and presents them using fund accounting, using separate funds for operations, future major repairs and replacements and special assessments. Disbursements from the operating fund are generally for the day-to-day operations and non-recurring unanticipated expenditures of the Association and are made at the discretion of the Board of Directors. Disbursements from the replacement fund generally are made only for designated purposes.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### Short-term financial instruments

The carrying amount of the Association's financial instruments, which include cash and cash equivalents, assessments receivable, prepaid expenses, accounts payable and accrued expenses, and other assets and liabilities, approximate their fair values due to their short-term maturities.

#### Cash and cash equivalents

Cash and cash equivalents include all monies in banks including money market funds. Cash equivalents include highly liquid securities, including certificates of deposit, with original maturities of 90 days or less.

#### Certificates of deposit

Certificates of deposit consist of those certificates with original maturities of more than 90 days. The certificates are carried at cost plus any interest earned and reinvested. The Association, at least annually, assesses for any other-than-temporary impairment, and as of the date of these financial statements, the Association does not believe any impairment exists. The certificates have varying maturity dates and varying interest rates.

### Owners' assessments and allowance for uncollectible accounts

Monthly assessments to owners are based upon a share of the budgeted operating expenses and future major repairs and replacements. The Association retains excess operating funds at the end of the year for use in future operating periods. Assessments receivable at the balance sheet date represent fees due from owners. Assessments paid in advance are included on the balance sheet as prepaid assessments. The Association's policy is to retain legal counsel and place liens or foreclose on units of members whose assessments are delinquent. The Association's estimate of the allowance for uncollectible accounts is based on relevant information about past events, including historical experience, current conditions, and reasonable and supportable forecasts that affect the collectability of reported amounts.

#### NOTE 2: Summary of significant accounting policies (continued)

#### Property and equipment

Common property of the Association is accounted for in accordance with ASC 972-360 and prevalent industry practices. As such, real property and common area acquired from the developer and related improvements to such property are not reflected on the Association financial statements because those assets are owned by the unit owners in common, and not by the Association. The Association capitalizes, at cost, certain personal and real property which it purchases. Capitalized property and equipment are depreciated over the estimated useful lives of the assets using the straight-line method of depreciation.

#### Revenue recognition

Revenue is recognized when control of the promised goods or services is transferred to customers, in an amount that reflects the considerations we expect to be entitled to in exchange for those goods or services. The Association derives its revenue from operating assessments (including cable assessments), reserve assessments, special assessments, and other ancillary sources. The Association has applied FASB ASC 606-10-10-4 since all contracts with its customers have similar characteristics and the Association expects that the effects on the financial statements of applying this guidance would not differ materially from applying the guidance to the individual contracts.

The Association has identified the following performance obligations:

- Operating assessments (including cable assessments) the performance obligation is the
  maintenance and management of the common area property and is met on a periodic basis
  throughout the year. Operating assessments revenue is recognized on a periodic basis, as billed,
  and it is probable it will be collected.
- Reserve assessments the performance obligation is the expenditure of the assessed funds for the intended purpose. Reserve assessments revenue is recognized when the related expenditures are made.
- Special assessment revenue the performance obligation is the purpose for which the special assessment was levied. Special assessment revenue is recognized as the purpose of the special assessment is satisfied.
- Other ancillary revenues the performance obligation is delivery of the underlying services. Revenue is recognized as the services are rendered.

In evaluating whether collectability of an amount of consideration is probable, the Association must consider the customer's (owner's) ability and intention to pay that amount of consideration when it is due. In instances where the Association's collection of fees is not probable (delinquent owners, foreclosures, etc.), it cannot recognize revenue.

#### Contract liabilities

The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability is recorded when the Association has the right to receive payment in advance of the satisfaction of the performance obligations.

#### Interest earned

Interest earned by each fund is allocated to the appropriate fund. Income taxes on the interest earned are paid from the operating fund.

#### Compensated absences

Employees of the Association are entitled to paid vacations, sick days, and other time off depending on job classification, length of service, and other factors. It is impractical to estimate the amount of compensation for future absences and, accordingly, no liability has been recorded in the accompanying financial statements. The Association's policy is to recognize the costs of compensated absences when paid to employees.

#### NOTE 2: Summary of significant accounting policies (continued)

#### Income taxes (Form 1120-H)

The Association makes a yearly election to be taxed either under Internal Revenue Code ("IRC") §528 as a homeowners' association or under IRC §277 as a regular corporation. For 2020, the Association elected to be taxed under §528. Under this election, the Association is generally taxed only on non-exempt function income, such as interest earnings, at applicable rates. From time to time, certain temporary differences may arise between financial and taxable income, the overall effects of which are not material to the financial statements taken as whole. As such, the Association has not recorded deferred income taxes at the balance sheet date. The Association's policy on income statement classification of interest and penalties related to income tax obligations is to include such items as part of income tax expense. The Association's tax filings are generally subject to examination by taxing authorities for three years after the returns are filed.

#### Recently issued accounting pronouncements, not yet adopted

In February 2016, the FASB issued ASU No. 2016-02, *Leases*. The standard will affect all entities that lease assets and will require lessees to recognize a lease liability and a right-of-use asset for all leases (except short-term leases that have a duration of less than one year) as of the date on which the lessor makes the underlying asset available to the lessee. For non-public entities, such as the Association, the new standard is effective for annual periods beginning after December 15, 2021. While the Association expects the adoption of this standard to result in an increase to its reported assets and liabilities, the Association has not yet determined the full impact that the adoption of this standard will have on its financial statements and related disclosures.

#### NOTE 3: Assessments receivable, net

The Association's assessments receivable was as follows at December 31, 2020:

|  | (         | Operating<br>Fund | As | ssessment<br>Fund |
|--|-----------|-------------------|----|-------------------|
| Assessments receivable                     | \$        | 8,757             | \$ | 6,598             |
| Less: allowance for uncollectible accounts |           | (738)             |    | (6,598)           |
|  | <u>\$</u> | 8,019             | \$ |                   |

Special

#### **NOTE 4: Concentration of credit risk**

The Association maintains its cash and cash equivalents at various financial institutions whereby deposits are insured up to \$250,000 by the Federal Deposit Insurance Corporation. At December 31, 2020, the Association had uninsured deposits in the amount of \$732,922.

#### **NOTE 5: Commitments and contingencies**

#### Insurance windstorm deductible

In the event of a loss due to a hurricane the Association would be responsible for a deductible of 2% of the total insured value of the property under the provisions of the hurricane loss insurance contract.

#### **Litigation**

The Association, from time-to-time, may become party to various legal actions normally associated with condominium associations, such as the collection of delinquent assessments and covenant compliance matters, the aggregate effect of which, in management's opinion, would not be material to the future financial condition of the Association.

#### **NOTE 5: Commitments and contingencies (continued)**

#### Other commitments and contingencies

The Association has contracted with various vendors for various services to maintain the common property related to certain administrative, contract, and repairs and maintenance expenses. These contracts are approved, as necessary, by the Board of Directors and have varying expiration dates and renewal terms.

#### **NOTE 6: Deferred cable revenue**

On August 1, 2019, the Association entered into a bulk cable contract with a cable provider. As consideration for entering into a seventy-seven-month contract, the cable provider agreed to pay the Association \$53,250. The Association is amortizing the revenue over the life of the contract. For the year ended December 31, 2020, the Association recognized \$8,298 as other income. At December 31, 2020, the remaining balance of \$41,494 was recorded as deferred cable revenue and will be recognized over the remaining life of the contract.

#### **NOTE 7: Special assessments**

On October 18, 2017, the Association approved a special assessment in the amount of \$1,737,925 (\$1,737,913 was billed due to rounding) to be used for reserve replacement, completion of the painting project, plaza deck replacement, sauna floor replacement, repairs for both men's and women's bath areas, sprinkler system repairs and replacement, construction overruns, and estimate bad debt. The Board of Directors approved the payment schedule in two phases and provided owners various payment options, as more fully discussed in the minutes detailing the passage of the special assessment. The total special assessment on a per unit basis is as follows: one-bedroom units: \$6,233; two-bedroom units: \$9,175; three-bedroom units: \$12,466. During the year ended December 31, 2017, the Association expended \$600,489 towards its designated purposes. During the year ended December 31, 2018, the Association expended \$109,674 towards its designated purposes and recognized reserve transfers in the amount of \$267,040. During the year ended December 31, 2019, the Association expended \$346,760 towards its designated purposes and earned interest income of \$2,132. During the year ended December 31, 2020, the Association expended \$295,777 towards its designated purposes and earned interest income of \$585. At December 31, 2020, the remaining unrecognized and unexpended balance of \$120,890 is recorded as a contract liability in the special assessment fund until satisfaction of the performance obligation.

#### NOTE 8: Future major repairs and replacements

The Association's governing documents and FS §718 require that the Association's annual budget include budgeted assessments for future major repairs and replacements (reserves), unless waived in whole or in part by a vote of the owners in accordance with the governing documents and Florida law. Accumulated funds are held in separate interest-bearing accounts and are generally not available for operating purposes.

Reserve funds are accumulated based on estimated current costs of the components of common property. Actual expenditures may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Association may increase regular assessments, pass special assessments, or delay major repairs and replacements until funds are available.

During 2018, and updated during 2019, the Association contracted with a reserve specialist to conduct an independent study to estimate the useful lives, the remaining useful lives, and replacement costs of the common property components. However, the schedule included in the required supplementary information on future major repairs and replacements is based upon this study as revised by the Board during the preparation of the 2021 budget.

### NOTE 8: Future major repairs and replacements (continued)

For the year ended December 31, 2020, the Association's unit owners voted to partially fund reserves in the amount of \$425,500. For the year ending December 31, 2021, the Association's unit owners voted to partially fund reserves in the amount of \$425,500.

Components of the replacement fund are as follows:

|                   | L<br>a<br>E | Contract iabilities nd Fund Balance, anuary 1, 2020 | A  | dditions |    | Interest<br>Income | <u></u> | Expenses_ | <u></u> | ransfers | L<br>a<br>E<br>D | Contract<br>iabilities<br>nd Fund<br>Balance,<br>ecember<br>31, 2020 |
|-------------------|-------------|---|----|----------|----|--------------------|---------|-----------|---------|----------|------------------|--|
| Roof              | \$          | 134,614   | \$ | 35,000   | \$ | _                  | \$      | -         | \$      | _        | \$               | 169,614  |
| Painting          | •           | 60,124  | Ť  | 21,000   | •  | -                  | •       | -         | •       | -        | •                | 81,124   |
| Paving            |             | 94,627  |    | 17,000   |    | -                  |         | -         |         | -        |                  | 111,627  |
| Decorating        |             | 185,264   |    | 50,000   |    | -                  |         | 22,184    |         | -        |                  | 213,080  |
| Tennis courts     |             | 30,545  |    | 3,000    |    | -                  |         | 37,280    |         | 4,000    |                  | 265  |
| Heating and A/C   |             | 29,989  |    | 2,000    |    | -                  |         | 10,650    |         | -        |                  | 21,339   |
| Pool              |             | 43,955  |    | 1,000    |    | -                  |         | 18,934    |         | -        |                  | 26,021   |
| Pumps             |             | 78,277  |    | 50,000   |    | -                  |         | 3,902     |         | -        |                  | 124,375  |
| Common glass      |             | 70,273  |    | 80,000   |    | -                  |         | 91,456    |         | -        |                  | 58,817   |
| Elevators         |             | 155,341   |    | 80,000   |    | -                  |         | 3,200     |         | 1,077    |                  | 233,218  |
| Safety & security |             | 88,180  |    | 35,526   |    | -                  |         | 46,052    |         | -        |                  | 77,654   |
| Equipment         |             | 48,858  |    | 11,500   |    | -                  |         | 4,155     |         | -        |                  | 56,203   |
| Structural        |             | 123,211   |    | 50,000   |    | -                  |         | 15,547    |         | -        |                  | 157,664  |
| Landscaping       |             | 2,821   |    | 1,589    |    | -                  |         | 5,178     |         | 2,000    |                  | 1,232  |
| Garage renovation |             | 63,574  |    | 3,301    |    | -                  |         | 24,602    |         | 18,000   |                  | 60,273   |
| Deferred maint.   |             | 9,209   |    | -        |    | -                  |         | -         |         | -        |                  | 9,209  |
| Other             |             | 16,463  |    | -        |    | -                  |         | -         |         | -        |                  | 16,463   |
| Interest          |             | 19,033  |    |          |    | 6,044              |         |           |         | (25,077) |                  | -  |
|                   | \$ ^        | 1,254,358   | \$ | 440,916  | \$ | 6,044              | \$      | 283,140   | \$      |          | \$               | 1,418,178  |

A reconciliation of the table above to the balance sheet replacement fund reporting is as follows:

| Contract liabilities | \$ 1,310,513 |
|----------------------|--------------|
| Fund balance         | 107,665_     |
|                      | \$ 1,418,178 |

#### **NOTE 9: Interfund borrowings**

At December 31, 2020, the Association's replacement fund owed its operating fund and special assessment fund \$46,707 and \$2,715, respectively. These interfund borrowings were for investment purposes and were therefore permitted under FS §718.

#### **NOTE 10: Contract liabilities**

A schedule of replacement fund contract liabilities at December 31, 2020 is as follows:

| Contract liabilities, beginning   | \$<br>1,112,113 |
|---|-----------------|
| Plus: amounts assessed  | 425,500         |
| Less: amounts recognized as performance obligations have been satisfied | (227,100)       |
|   | <br>            |
| Contract liabilities, ending  | \$<br>1,310,513 |

See Note 7 for details related to special assessment fund contract liabilities.

#### **NOTE 11: Subsequent events**

On January 21, 2021, the Association approved allocating the remaining deferred revenue from the 2017 special assessment to the elevator reserve component.

Management has evaluated subsequent events through February 6, 2022, the date the financial statements were available to be issued.



Certified Public Accountants and Consultants 251 ROYAL PALM WAY, SUITE 350

PALM BEACH, FLORIDA 33480

TELEPHONE (561) 655-8700 FACSIMILE (561) 655-6964 www.HAFFRCPAs.com

## INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors
BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc.

#### **Report on the Financial Statements**

We have audited the financial statements of BAYSHORE CLUB MANAGEMENT ASSOCIATION, Inc. ("the Association") as of and for the year ended December 31, 2020, and our report thereon dated February 6, 2022, which expressed an unmodified opinion on those financial statements, appears on Page 1.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of operating expenses compared to budget on Pages 12 and 13, which is the responsibility of management, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information, except for the portion marked "unaudited," was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The information marked "unaudited" has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide assurance on it.

#### **Disclaimer of Opinion on Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Schedule of Future Major Repairs and Replacements on Page 14 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Palm Beach, Florida February 6, 2022

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# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. SCHEDULE OF OPERATING EXPENSES COMPARED TO BUDGET For the year ended December 31, 2020

| Administrative                          | Actu  | ual    |    | sudget<br>audited) | Variance<br>Favorable<br>(Unfavorable) |          |  |
|---|-------|--------|----|--------------------|--|----------|--|
| Accounting and annual audit             | \$    | 7,150  | \$ | 9,000              | \$                                     | 1,850    |  |
| Association administrative              | Ψ     | 393    | Ψ  | 600                | Ψ                                      | 207      |  |
| Background check                        |       | 2,214  |    | 1,440              |  | (774)    |  |
| Bad debt expense                        |       | 476    |    | 5,705              |  | 5,229    |  |
| Bank service charges                    |       | 164    |    | 150                |  | (14)     |  |
| Computer equipment and supplies         |       | 361    |    | 500                |  | 139      |  |
| Computer repair and service             |       | 275    |    | 500                |  | 225      |  |
| Computer software and website           |       | 12     |    | 700                |  | 688      |  |
| Division fees                           |       | -      |    | 35                 |  | 35       |  |
| Legal expenses                          |       | 10,166 |    | 25,000             |  | 14,834   |  |
| Licensing, certifications and education |       | 663    |    | 150                |  | (513)    |  |
| Office supplies and toner               |       | 5,758  |    | 4,000              |  | (1,758)  |  |
| Postage                                 |       | 1,333  |    | 1,508              |  | 175      |  |
| Reserve study                           |       | 1,600  |    | 1,500              |  | (100)    |  |
| Tax return                              |       | -      |    | 350                |  | 350      |  |
| Tax Totalii                             |       | 30,565 |    | 51,138             |  | 20,573   |  |
|   |       | 30,000 |    | 01,100             |  | 20,070   |  |
| Contract expenses                       |       |        |    |                    |  |          |  |
| Copier lease                            |       | 4,588  |    | 2,820              |  | (1,768)  |  |
| Elevators                               |       | 18,958 |    | 20,000             |  | 1,042    |  |
| Emergency steam generator               |       | -      |    | 1,300              |  | 1,300    |  |
| Fire equipment and pump                 |       | 449    |    | 1,620              |  | 1,171    |  |
| Fire extinguisher annual certificate    |       | 3,357  |    | 1,500              |  | (1,857)  |  |
| Housekeeping                            | 2     | 27,755 |    | 38,400             |  | 10,645   |  |
| HVAC service contract                   |       | -      |    | 3,500              |  | 3,500    |  |
| Interior pest control                   |       | 3,387  |    | 4,800              |  | 1,413    |  |
| Lawn maintenance service                |       | 10,800 |    | 10,500             |  | (300)    |  |
| Lawn treatment service                  |       | 2,467  |    | 3,100              |  | 633      |  |
| Postage meter lease                     |       | 992    |    | 652                |  | (340)    |  |
| Soft warm steam generators              |       | 282    |    | 200                |  | `(82)    |  |
| J                                       | -     | 73,035 |    | 88,392             |  | 15,357   |  |
|   |       |        |    | <u> </u>           |  | · ·      |  |
| Insurance                               |       |        |    |                    |  |          |  |
| Flood                                   | ;     | 39,760 |    | 43,519             |  | 3,759    |  |
| General liability and others            | 2     | 26,277 |    | 26,443             |  | 166      |  |
| Property and wind                       | 10    | 02,665 |    | 96,045             |  | (6,620)  |  |
|   | 16    | 68,702 |    | 166,007            |  | (2,695)  |  |
|   |       |        |    | _                  |  |          |  |
| Payroll and related                     |       |        |    |                    |  |          |  |
| Maintenance                             |       | 610    |    | -                  |  | (610)    |  |
| Miscellaneous employee benefit          |       | 13,831 |    | -                  |  | (13,831) |  |
| Payroll taxes                           |       | 14,912 |    | 15,035             |  | 123      |  |
| Salary and wages                        | 16    | 52,728 |    | 174,064            |  | 11,336   |  |
| Workers comp. insurance                 |       | 3,409  |    | 3,285              |  | (124)    |  |
|   | \$ 19 | 95,490 | \$ | 192,384            | \$                                     | (3,106)  |  |

# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. SCHEDULE OF OPERATING EXPENSES COMPARED TO BUDGET (CONTINUED) For the year ended December 31, 2020

|                                      |               | В  | udget          |               | ariance<br>vorable |  |
|--------------------------------------|---------------|----|----------------|---------------|--------------------|--|
|                                      | Actual        |    | audited)       | (Unfavorable) |                    |  |
| Repairs and maintenance              | <br>          |    | <u>aaanoa,</u> |               | <u> </u>           |  |
| Annual carpet and tile cleaning      | \$<br>-       | \$ | 2,000          | \$            | 2,000              |  |
| Elevator repair                      | 5,218         |    | 20,000         |               | 14,782             |  |
| General maintenance                  | 37,699        |    | 24,400         |               | (13,299)           |  |
| Grounds and landscaping              | 6,902         |    | 7,000          |               | 98                 |  |
| Housekeeping and janitorial supplies | 921           |    | 2,000          |               | 1,079              |  |
| HVAC maintenance and repairs         | 490           |    | 3,000          |               | 2,510              |  |
| Plumbing maintenance                 | 552           |    | 6,500          |               | 5,948              |  |
| Pool maintenance and supplies        | 7,800         |    | 7,500          |               | (300)              |  |
|                                      | <br>59,582    |    | 72,400         |               | 12,818             |  |
|                                      | <br>          |    |                |               |                    |  |
| Utilities                            |               |    |                |               |                    |  |
| Cable                                | 76,996        |    | -              |               | (76,996)           |  |
| Electric                             | 48,018        |    | 54,000         |               | 5,982              |  |
| Fireline                             | 963           |    | 1,142          |               | 179                |  |
| Garbage                              | 29,922        |    | 23,877         |               | (6,045)            |  |
| Gas for mowing                       | -             |    | 450            |               | 450                |  |
| Generator fuel                       | -             |    | 600            |               | 600                |  |
| Landfill                             | 10,631        |    | 8,580          |               | (2,051)            |  |
| Natural gas                          | 2,005         |    | -              |               | (2,005)            |  |
| Phone and entrance directory         | 10,414        |    | 10,800         |               | 386                |  |
| Recycling                            | 5,053         |    | 5,128          |               | 75                 |  |
| Sewer                                | 41,989        |    | 44,701         |               | 2,712              |  |
| Solid Waste fuel adjustment          | 2,359         |    | 1,379          |               | (980)              |  |
| Stormwater                           | 30,595        |    | 30,982         |               | 387                |  |
| Utility taxes and surcharges         | 2,405         |    | 3,509          |               | 1,104              |  |
| Water                                | <br>29,505    |    | 36,694         |               | 7,189              |  |
|                                      | <br>290,855   |    | 221,842        |               | (69,013)           |  |
| Total budgeted expenses              | \$<br>818,229 | \$ | 792,163        | \$            | (26,066)           |  |

# BAYSHORE CLUB MANAGEMENT ASSOCIATION, INC. SCHEDULE OF FUTURE MAJOR REPAIRS AND REPLACEMENTS (UNAUDITED) December 31, 2020

The following schedule is based upon a study conducted by an independent consultant in 2018, updated in 2019, and revised by the Board in the 2021 budget to estimate the remaining useful lives and replacement costs of the components of common property. The schedule provides information about components of common property.

| <u>Component</u>  | Estimated<br>Useful<br>Life (years) | Estimated<br>Remaining<br>Life (years) | Estimated<br>Replacemen<br>Cost | Statutory<br>Funding<br>t December<br>31, 2021 | Approved<br>Budgeted<br>Funding<br>December<br>31, 2021 |
|-------------------|-------------------------------------|--|---------------------------------|--|---|
| Roof              | 20-25                               | 13-19                                  | \$ 601,41                       | 0 \$ 37,291                                    | \$ 35,000   |
| Painting          | 5-8                                 | 1-8                                    | 381,24                          | 2 101,524                                      | 21,000  |
| Paving            | 4-20                                | 1-2                                    | 100,27                          | 2,647  | -   |
| Decorating        | 8-25                                | 1-21                                   | 570,97                          | 5 40,714                                       | 50,000  |
| Tennis courts     | 5-22                                | 1-8                                    | 21,93                           | 1 3,107  | -   |
| Heating and A/C   | 8-12                                | 1-12                                   | 80,27                           | 3 7,500  | 2,000   |
| Pool              | 8-30                                | 1-25                                   | 163,87                          | 0 7,597  | 1,000   |
| Pumps             | 2-45                                | 1-24                                   | 314,64                          | 8 15,625                                       | 50,000  |
| Common glass      | 2-35                                | 1-30                                   | 355,52                          | 1 71,673                                       | 80,000  |
| Elevators         | 15-30                               | 10-25                                  | 630,78                          | 0 522,898                                      | 99,000  |
| Safety & security | 8-40                                | 1-30                                   | 801,49                          | 2 64,545                                       | 25,000  |
| Equipment         | 6-40                                | 2-21                                   | 324,73                          | 7 51,488                                       | 11,500  |
| Structural        | 10-50                               | 1-28                                   | 2,073,12                        | 1 136,061                                      | 50,000  |
| Landscaping       | 10                                  | 8                                      | 50,00                           | 0 8,569  | 1,000   |
| Garage renovation | 6-40                                | 6-30                                   | 424,28                          | 1 15,693                                       | -   |
| Other             | 12-26                               | 4-25                                   | 79,80                           | 5,167  |   |
|                   |                                     |  | \$ 6,974,36                     | 0 \$ 1,092,099                                 | \$ 425,500  |